



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



MINUTES: Board Directors Meeting

DATE/TIME: Tuesday, June 23, 2020 at 4:00 pm

LOCATION: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Beth Mills, Heather Quidort, Robin Buckmaster, Don Lusk, Teri Barlow, Catlin Rice (Zoom), Natalie Jackson (Zoom), Linda Halpin (Zoom)

EXCUSED ABSENT: Henry Perez

STAFF PRESENT: Laura Gambino, Greg Thomas, Jeannie Williams, Kristen Johnson, Briana Johnson, Harriet Paredes, Eneida Colon, Carol Bristol, Dennise Milan

GUEST/PUBLIC: Tina Snyder, Sandra Diaz, Lori Huertas

CALLED TO ORDER: Alan Bergman called the meeting to order and quorum was established 4:02 p.m. Pledge of Allegiance took place.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Chairman Update	Alan updated and thanked the board for participating in the Board Doctor webinars and continuing to educate themselves on Board responsibilities. Alan would like to bring Cathy Allen in as a consultant to the board.	No Action
Consent Items	<p>Minutes – May 19, 2020, Board of Directors meeting</p> <p>Minutes – May 19, 2020 Exec/Finance meeting</p> <p>Annual Anti-Fraud plan – noting the only change being who does the reporting.</p> <p>SR-RCN 2018-2019 Addendum #1 and #2 to 19-20 Grant Agreement Comment: Don Lusk would like it noted that this will be a finding on OEL’s audit and ELC should be prepared to push back when the time comes.</p>	<p>Don Lusk made a motion to approve the May 19, 2020 minutes Robin Buckmaster seconded the motion. The motion passed unanimously.</p> <p>Don Lusk made a motion to approve the May 18, 2020 Exec/Finance minutes Teri Barlow seconded the motion. The motion passed unanimously.</p> <p>Khaled Jarrah made a motion to approve the Annual Anti-Fraud plan. Teri Barlow seconded the motion. The motion passed unanimously.</p> <p>Khaled Jarrah made a motion to approve the SR-RCN 2018-2019 Addendum #1 ad #2 to 19-20 Grant Agreement. Don Lusk seconded the motion. The motion passed unanimously.</p>

Finance Report	<p>Greg Thomas reports :</p> <ul style="list-style-type: none"> • Preliminary Budget • Full report attached 	<p>Don Lusk made a motion to approve the Preliminary budget. Robin Buckmaster seconded the motion. The motion passed unanimously.</p>
Executive Directors report	<ul style="list-style-type: none"> • See attached 	No Action
New Business/Old Business	<ul style="list-style-type: none"> • Review of organizational chart • Beth Mills announces her resignation from the ELCBC Board of Director's and as the Secretary to the Exec/Finance committee effective June 23, 2020 	No Action
Adjournment	The meeting was adjourned at 4:58PM	<p>Khaled Jarrah motioned for the adjournment of the board meeting. Don Lusk seconded the motion. The motion passed unanimously.</p>

June 23, 2020 Board minutes were approved at the August 18, 2020 meeting: