



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.



MINUTES: Board Directors Meeting

DATE/TIME: Tuesday, September 15, 2020 at 4:00 pm

LOCATION: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Caitlin Rice, Teri Barlow, Heather Quidort, Henry Perez, Robin Buckmaster (Zoom), Don Lusk ,Natalie Jackson , Althea Puzio (Zoom), Linda Halpin

EXCUSED ABSENT

STAFF PRESENT: Laura Gambino, Jeannie Williams, Harriet Paredes, Jodi Ammons, Kristen Johnson, Dennise Milan, Eneida Colon, Kathleen Strooband, Carol Bristol, Bianca Gonzalez, Paige Hoskins, Amy Gagnon, Cynthia Stewart

GUEST/PUBLIC: Tina Snyder, Guest, Cindy Richards, Bill Drexler

CALLED TO ORDER: Alan Bergman called the meeting to order and quorum was established 4:07 p.m. Pledge of Allegiance took place.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Staff Highlight	Dennise Milan, Director of Program Initiatives Introduce the 13 staff members and congratulates them on winning an award for the best Eligibility Team.	No Action
Consent Items	Minutes – August 18, 2020, Board of Directors meeting Motion to move forward with exploring an Internal Control Audit	Henry Perez made a motion to approve Heather Quidort seconded the motion with the changes to reflect “Don Lusk also voices concern about vacancies” The motion passed unanimously. Don Lusk makes the motion to explore Internal Control Audit. Henry Perez seconds. Unanimous
Executive Directors report/Finance Report	Laura Gambino reports: <ul style="list-style-type: none"> • Presentation 2018 990 Tax Return FY 18-19 • Finance Transition • Staffing Update • Team/Culture survey • Existing Audit Schedule • Independent/Forensic/Agreed Upon Procedure 	No Action

	<ul style="list-style-type: none"> • Board seat vacancy • Communication chain strategy 	
New Business/Old Business	<ul style="list-style-type: none"> • Heather Quidort asked/discussed numerous operational and employment questions of Laura Gambino (Executive Director). After a lengthy discussion, Heather Quidort resigns her board seat effective September 15, 2020 • Laura Gambino (Executive Director) asked that the minutes reflect clarifying questions she asked of both provider representatives serving on the Board: Q. Have the Providers been paid on time? A. Yes Q. have the Providers all been served timely? A. Yes Q. Has the agency ever not met Grant requirements? A.No Q. Are 9,000 families being served? A. Yes • The minutes reflect both faith based and private provider representatives agreed all questions were met with agreeable terms 	No Action
Adjournment	The meeting was adjourned at 4:58PM	Henry Perez motioned for the adjournment of the board meeting. Caitlin Rice seconded the motion. The motion passed unanimously.

September 15, 2020 Board minutes were approved at the October 20, 2020 meeting: