



Early Learning Coalition of Brevard County, Inc.

Minutes: Board of Directors Meeting
 Date/Time: Monday, June 26, 2023, 4:00 p.m.
 Location: Early Learning Coalition of Brevard, Conference Room, 2671 w Eau Gallie Blvd. Suite 102, Melbourne FL 32937

Members Present: Alan Bergman, Caitlin Rice (V), Terri Barlow, Michael Blake, Phil Scarpelli, Priscilla DeNino, Robin Buckmaster (V), James Box, Linda Halpin (V), Linda Graham (V), Patrick Culhane (V), Bill Drexler, Vince Donato, Dee Helbig

Excused/Unexcused Absent: Michael Cadore, Shelli Buckley, Audrey Wanich

Staff Present: Laura Gambino, Jeannie Williams, Amaris Rosario, Sylvia Thomas

Guest/Public: Angel Kids

Agenda Item	Summary/Discussion	Action/Follow-up
Called to Order:	Alan Bergman called the meeting to order at 4:08 pm	
Mission Moment	Angel Kids	
Public Comment	None	
Chair Report	<p>Board meeting minutes 5.16.2023</p> <p>Anti-Fraud Plan</p> <p>FY 23-23 Preliminary Budget</p> <p>Request for Proposal Submissions – Accounting/Audit Services</p>	<p>Michael Blake makes the motion to approve the 5.16.23 minutes. Terri Barlow seconded the motion. The motion passed unanimously.</p> <p>Phil Scarpelli makes the motion to approve the Anti-Fraud Plan. Bill Drexler seconded the motion. The motion passed unanimously.</p> <p>Phil Scarpelli makes the motion to approve the FY 23-24 preliminary budget. Michael Blake seconded the motion. The motion passed unanimously.</p> <p>Michael Blake makes the motion to approve the Request for</p>

	<p>Annual Year-End Staff Discretionary</p>	<p>Proposal to select Moss, Krusick & Associates, LLC based on the scoring of the RFP submissions. preliminary budget. Phil Scarpelli seconded the motion. The motion passed unanimously.</p> <p>Michael Blake makes the motion to approve option B for the annual year-end staff discretionary compensation. Priscilla DeNino seconded th motion. The motion passed unanimously.</p>
<p>CEO Report</p>	<p><u>State Board of Education and Division of Early Learning Updates</u></p> <ul style="list-style-type: none"> • DEL Executive Director update calls – bi-weekly • Association of Early Learning Coalitions (AELC) • Weekly ARPA Spend Plan call AELC/DEL • Bainum Fellowship Program with DEL <p><u>ELCB Coalition Update:</u></p> <ul style="list-style-type: none"> • Legislative developments and impacts to Early Learning were approved and signed by Governor. Most impactful were SB2502 which helps VPK providers with minimum threshold scores for CLASS one additional year to achieve score for contract purposes. Two other funding and General Appropriations Act items: SB2500 for School Readiness Funding appropriated \$77 million to ensure coalitions can continue serving families currently enrolled in SR services. 2023-2024 Notice of Award for ELCBrevard reduced by \$5.3 million; statewide association AELC is working with all Coalitions to reallocate these funds back to local funding services. • Preliminary Budget for 2023-2024 Budget is attached for review and approval per grant agreement. • Board development activities going very well. We have initial interest for private sector as well as Private Sector Governor Appointee seats from Hedrick Brothers Construction, FPL and Republic Industries. • Logo and Marketing Plan is being developed with shared services agreement with the ELC Manatee. The new logo is attached for Board. A press release 	

is finalized and all marketing efforts on this will begin April 21, 2023. Marketing plan will include all elements of traditional plan including print, promotional, media, social media, banners etc.

- American Recovery Plan Act (ARPA) – ARPA Discretionary Funding Initiatives approved by legislature. \$315 million to implement a Discretionary Grant Program held by Division of Early Learning. AELC currently working with DEL to determine how best to implement this funding source to the local coalitions.
- Early Learning Outcomes – Closing the Gap Data Report. The Classroom Assessment Scoring System (CLASS) is a quality improvement system for teaching. CLASS not only defines teaching quality through the lens of interactions, but it also provides the ability to measure and improve the interactions that matter most for student outcomes. It provides opportunity for continuous improvement that is data-driven and focused on what matters most for student success.
- Operations update – the installation of the Training and Conference room is near complete. Additionally, we have successfully transferred our 401(K) retirement plan to Principal investments. We will be working with Val Ortega with Legacy Group as our financial team for retirement education and development opportunities for all staff.
- Marco Polo Learning agreement is complete. Marco Polo subscription program for all providers will meet the worldclass workforce Continuous Quality Improvement and Family Engagement directives for CLASS and VPK Readiness improvement standards.
- Grant Funding requests pending: United Way (\$228,000 reduction of \$38,000); Space Coast Health Foundation (\$20,000 award APPROVED) and Community Foundation of Brevard (\$10,000 request).
 - Space Coast League of Cities Monthly Meetings, Second Monday each month
 - 411 on 321 podcast for Melbourne Chamber
 - Melbourne Chamber of Commerce
 - Family Engagement/Outreach

Finance Report	Monthly Budget Report	Amaris Rosario
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New Business	No Board meeting until 9.19.2023. Exec/Finance meeting will be held if necessary and will be noticed.	
Adjournment	Meeting was adjourned at 5:20	Priscilla DeNino makes a motion to adjourn. Michael Blake seconds the motion. The motion passed unanimously.

June 26, 2023, Board minutes were approved at the August 15,2023 meeting: