



EARLY LEARNING COALITION OF BREVARD COUNTY, INC.

MINUTES: Executive/Finance Committee Meeting
DATE/TIME: Tuesday, December 8, 2020 at 3:00 p.m.
LOCATION: 2671 W Eau Gallie Blvd Melbourne, FL 32935
MEMBERS PRESENT: Alan Bergman, Khaled Jarrah, Caitlin Rice (telephone), Teri Barlow
ABSENT:
STAFF PRESENT: Laura Gambino, Jeannie Williams, Dennise Milan
GUEST/PUBLIC: Marsh Brewersdorf - CPA
START TIME: 3:05 p.m.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
Welcome and Call to Order	Alan Bergman called the meeting to order at 3:05 p.m.	No Action
Approval of Meeting Minutes	November 17, 2020 minutes were approved	Terri Barlow makes a motion to approve the November 17, 2020 minutes. Khaled Jarrah seconded. Unanimous
Introduction	Laura Gambino introduces Marsha Brewersdorf - CPA	No Action
Executive Director/Finance	Laura Gambino reports: <ul style="list-style-type: none"> • State and Office of Early Learning (OEL) update calls weekly. AELC Board of Directors calls – weekly. OEL webinars – VPK Flex, Finance Director Training, PDG Grant • Coalition update Continue modified telework. Reevaluate 12.3.2020 • 2018.2019 SR reconciliation in process and begin repayment Dec/Jan. Still outstanding • Provider meeting tentatively scheduled for February and April- Stay tuned • Fund development efforts ongoing with PNC Grow Up Great. • Community Outreach and Family Engagement events have started. Annual Toy Drive event with Walmart. • Business Leadership Institute is approved for three Quality Childcare Providers plus a mentor from Brevard. United Way partner supports this. • Smartcare application project projected to launch January 2021. • OEL phase IV cares grants to all contracted and non-contracted providers for additional support during COVID closures. Deadline met. Payments by December 31, 2020. • OEL priority items include SR match report to legislature submitted September 1st and targeted Provider rate increase due to minimum wage hourly increases. Market rates in draft form now. 	No Action

	<ul style="list-style-type: none"> VPK Readiness Programs are in process with Flexible Innovative Options and VPK Progress Monitoring Pilot. There is additional focus from OEL on identifying current SR students who are not registered for VPK and enrolling as soon as possible. 	
Adjournment	Meeting was Adjourned at 3:33	Khaled Jarrah motioned for the adjournment of the Executive/Finance Committee meeting. Terri Barlow seconded the motion. The motion passed Unanimously.

December 8, 2020 ELC/Finance Committee Meeting Minutes Approved at January 7, 2021 ELC/Finance Meeting: