



# EARLY LEARNING COALITION OF BREVARD COUNTY, INC.

**MINUTES:** Executive/Finance Committee Meeting  
**DATE/TIME:** Tuesday, January 19, 2021 at 3:00 p.m.  
**LOCATION:** 2671 W Eau Gallie Blvd Melbourne, FL 32935  
**MEMBERS PRESENT:** Alan Bergman, Khaled Jarrah, Caitlin Rice, Teri Barlow (TEAMS)  
**ABSENT:**  
**STAFF PRESENT:** Laura Gambino, Jeannie Williams, Dennise Milan  
**GUEST/PUBLIC:**  
**START TIME:** 3:05 p.m.

AGENDA ITEM	SUMMARY/DISCUSSION	ACTION/FOLLOW-UP
<b>Welcome and Call to Order</b>	Alan Bergman called the meeting to order at 3:05 p.m.	No Action
<b>Approval of Meeting Minutes</b>	December 8, 2020, minutes were approved	Khaled Jarrah makes a motion to approve the December 8, 2020 minutes. Caitlin Rice seconded. Unanimous
<b>Executive Director</b>	Laura Gambino reports: <ul style="list-style-type: none"> <li>• State and Office of Early Learning (OEL) updates: Covid -19 – Governor’s EO 20-52 extended to February 27, 2021</li> <li>• SR match report to legislature submitted September 1 and targeted Provider rate increase due to minimum wage increase.</li> <li>• Coalition update: Continue modified telework. Offices open to the public with appointment only.</li> <li>• Annual Toy Drive – We were able to provide 52 families with a total of 143 children toys all across Brevard County.</li> <li>• ELC received a \$6,000 donation from Brandon Lape, EXP Realty.</li> <li>• Smartcare program launch tentative for February 2021.</li> <li>• OEL Phase IV CARES grants paid to all providers December 23<sup>rd</sup> with a total additional support to providers of \$432,000</li> <li>• 2018-2019 SR Reconciliation and Repayments. Finalizing the overpayment amounts and negotiating repayment plans and tracking system by February 5<sup>th</sup>. Updates and repayments are updated to OEL monthly.</li> <li>• We are in the process of terminating a provider with two locations in Merrit Island and Melbourne.</li> </ul>	No Action
<b>Finance</b>	Dennise Milan gives the Finance report, Khaled Jarrah questions the Total non-slot dollars saying the Admin cost, Non-Direct cost and Quality cost do not add up to the total. <ul style="list-style-type: none"> <li>• <b>This has been fixed and the corrected November report is attached</b></li> </ul>	
<b>Adjournment</b>	Meeting was Adjourned at 3:45	Khaled Jarrah motioned for the adjournment of the

		Executive/Finance Committee meeting. Caitlin Rice seconded the motion. The motion passed Unanimously.
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January 19, 2021 ELC/Finance Committee Meeting Minutes Approved at February 16, 2021 ELC/Finance Meeting: