

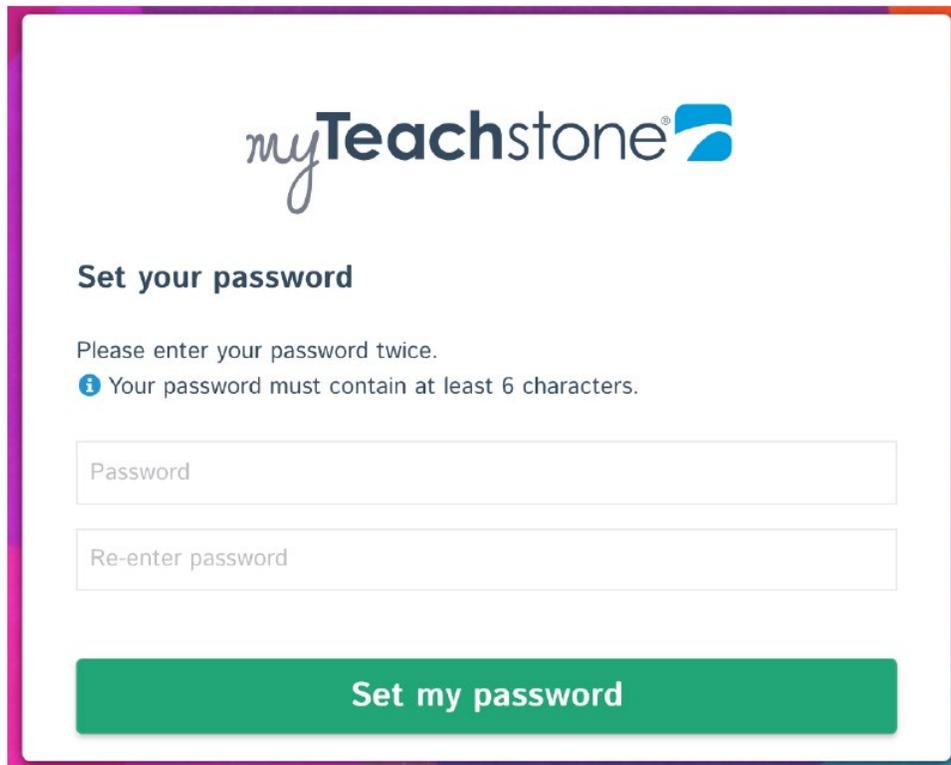
## MyTeachstone Educator User Guide for Pre-K Courses

### Accessing the MyTeachstone Learning Resources Module

Welcome to the MyTeachstone Learning Resources Module! Below you will find instructions for accessing the platform. Once inside, you'll be able to engage with many and varied online resources to help you on your Classroom Assessment Scoring System® (CLASS®) professional development journey.

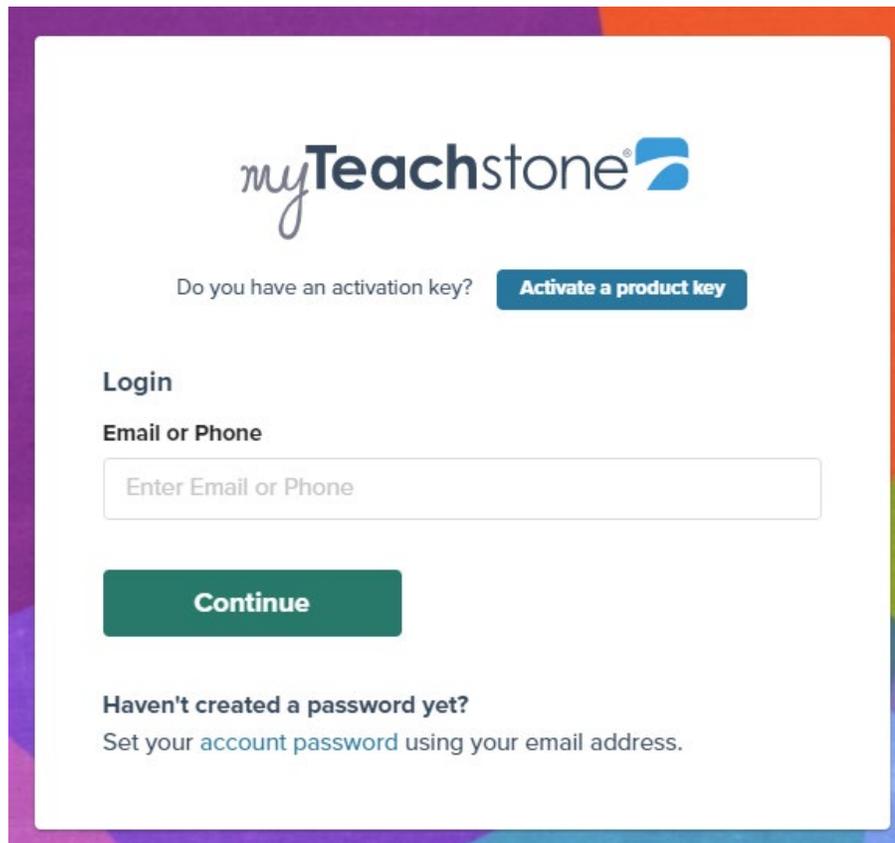
#### The first time you log in:

- Check your inbox for an automated welcome email from Teachstone. Look for one of these email subject lines based on your previous work with Teachstone:
  - **Welcome to Teachstone:** You'll receive this if you don't already have a Teachstone account.
  - **New product activation:** You'll receive this if you already have a Teachstone account because you previously engaged in another Teachstone product or service such as MMCI, Online Introduction to CLASS, Video Library, etc.
- Click **Go To My Account** within the body of the email.
- You'll be taken to the Teachstone website. Log in.
  - If you don't already have a Teachstone account, your screen will look like the one below. Enter a password, re-enter it, and click **Set my password**. Update your profile on the next page and click **Save Changes**.



The screenshot shows the MyTeachstone logo at the top. Below it is the heading "Set your password". A message says "Please enter your password twice." followed by an information icon and the text "Your password must contain at least 6 characters." There are two input fields: "Password" and "Re-enter password". At the bottom is a green button labeled "Set my password".

- If you already have a Teachstone account, your screen will look like the one below. Enter the email address *that received the welcome email* and your password and click **Login**. *Note: If you don't remember your password, click **Forgot your password?** to reset it.*



**myTeachstone**

Do you have an activation key? [Activate a product key](#)

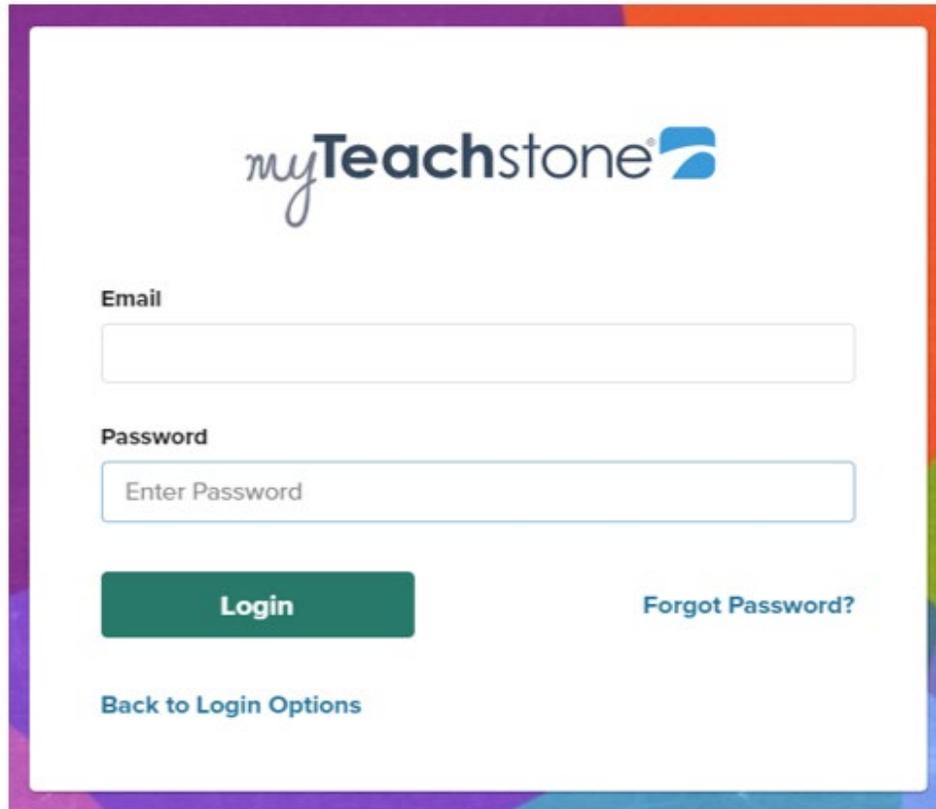
**Login**

**Email or Phone**

Enter Email or Phone

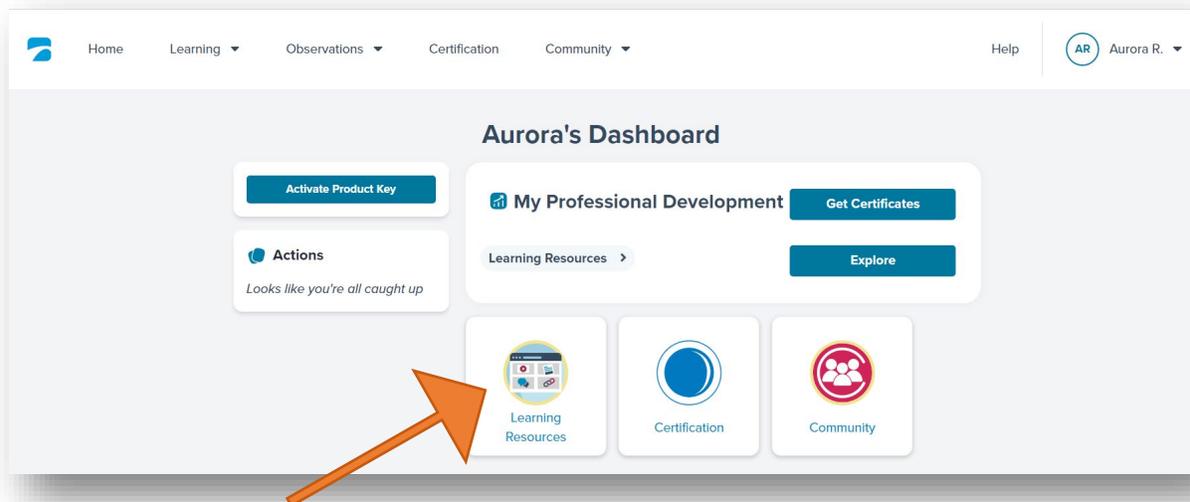
**Continue**

**Haven't created a password yet?**  
Set your [account password](#) using your email address.



**Congratulations, you've logged into myTeachstone!**

- From your dashboard, which should look similar to the one below, click on the **Learning Resources Module** tile.



- Built-in pop-up alerts will help you navigate through the platform.

For the CLASS Bonus – must submit certificates upon completion of 21 hours of CLASS Training

The 10 Pre-K Learn About courses can be found in the Resource library.

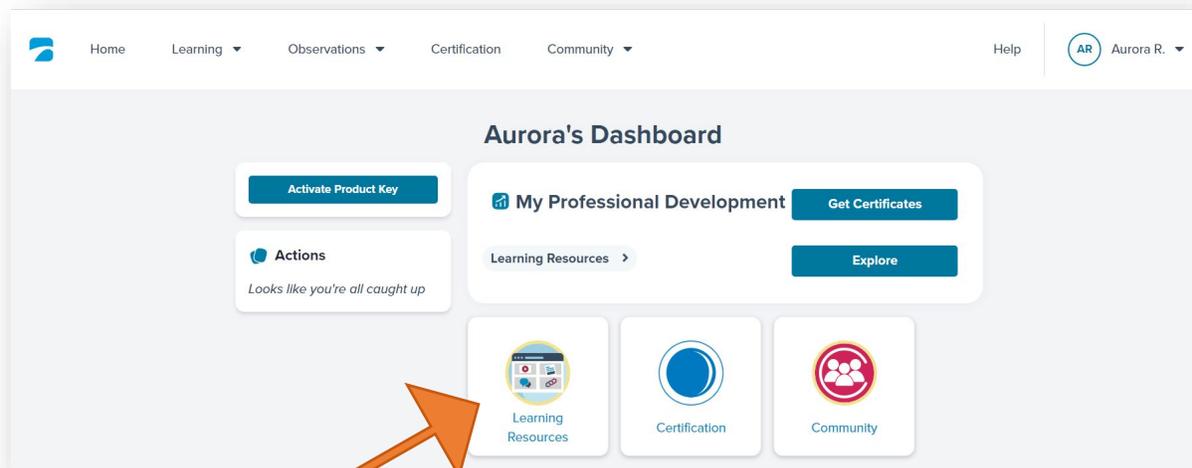
**MyTeachstone Learn About CLASS® Video Series (all 10 must be taken to be considered complete) 2.5 hours**

1. Learn about Positive Climate
2. Learn about Negative Climate
3. Learn about Teacher Sensitivity
4. Learn about Regard for Student Perspectives
5. Learn about Behavior Management
6. Learn about Productivity
7. Learn about Instructional Learning Formats
8. Learn about Concept Development
9. Learn about Quality of Feedback
10. Learn about Language Modeling

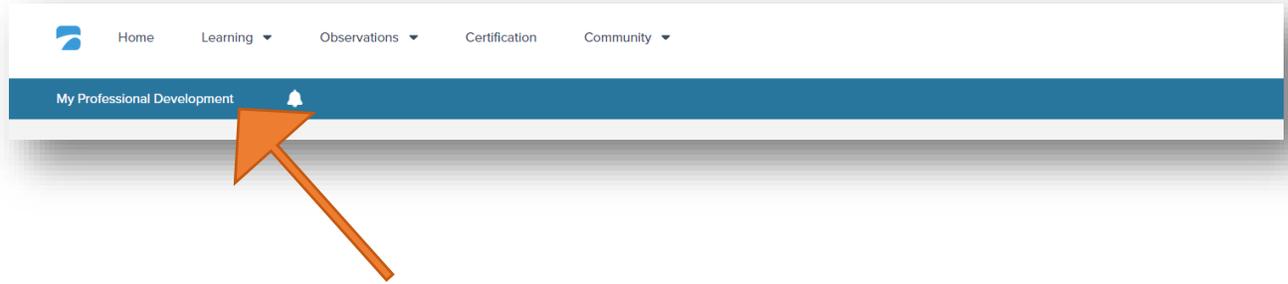
**\*All Pre-K courses are online & self-paced**

**Once you have completed the 10 Learn About CLASS courses, you can download the certificate.**

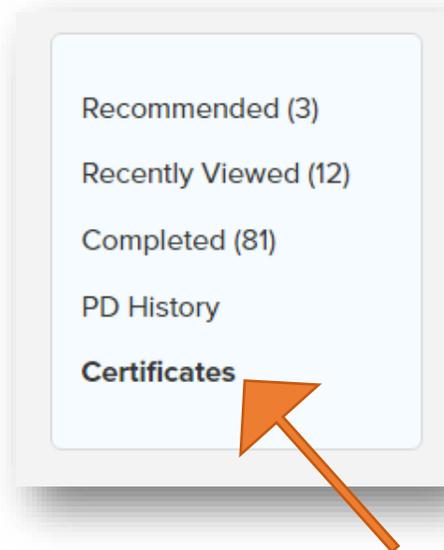
**Click the Learning Resources Module tile**



**Click on My Professional Development (next to the bell)**



**Click Certificates**



**Then you will be able to download the certificate for completing the 10 Pre-K Learn About CLASS Series.**

PK PRE-K LEARN ABOUT CLASS SERIES (ENGLISH) ^

Title	Age Level	Date Completed	Time (Min)
Learn about Positive Climate	Pre-K (English)	01/13/2023	15
Learn about Negative Climate	Pre-K (English)	01/13/2023	15
Learn about Teacher Sensitivity	Pre-K (English)	01/13/2023	15
Learn about Regard for Student Perspectives	Pre-K (English)	01/13/2023	15
Learn about Behavior Management	Pre-K (English)	01/13/2023	15
Learn about Productivity	Pre-K (English)	01/13/2023	15
Learn about Instructional Learning Formats	Pre-K (English)	01/13/2023	15
Learn about Concept Development	Pre-K (English)	01/13/2023	15
Learn about Quality of Feedback	Pre-K (English)	01/13/2023	15
Learn about Language Modeling	Pre-K (English)	01/13/2023	15
Total Time Completed (min):			150/150
Completed 10 of 10 Resources			<a href="#">Download Certificate</a>





## Certificate of Completion

Presented to

in acknowledgement of your completion  
of the **10** learning resources in the

### Pre-K Learn About CLASS Series (English)

Date Completed: January 13, 2023  
Training Hours: 2.5 hours  
CEUs: 0.3



Learn More: 877.401.8007  
Support: 866.998.8352

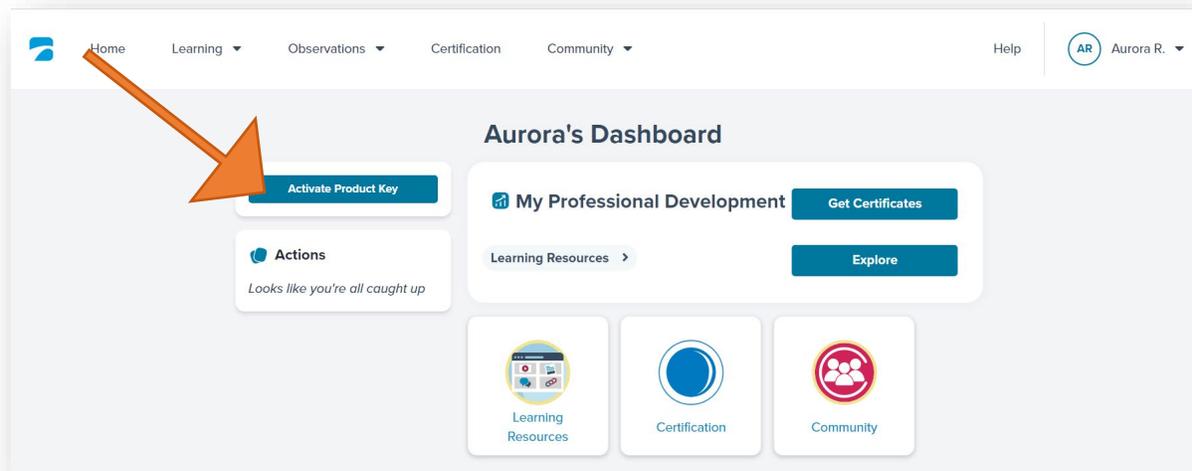
[www.teachstone.com](http://www.teachstone.com)  
learnmore@teachstone.com

675 Peter Jefferson Parkway Ste. 400  
Charlottesville, VA 22911

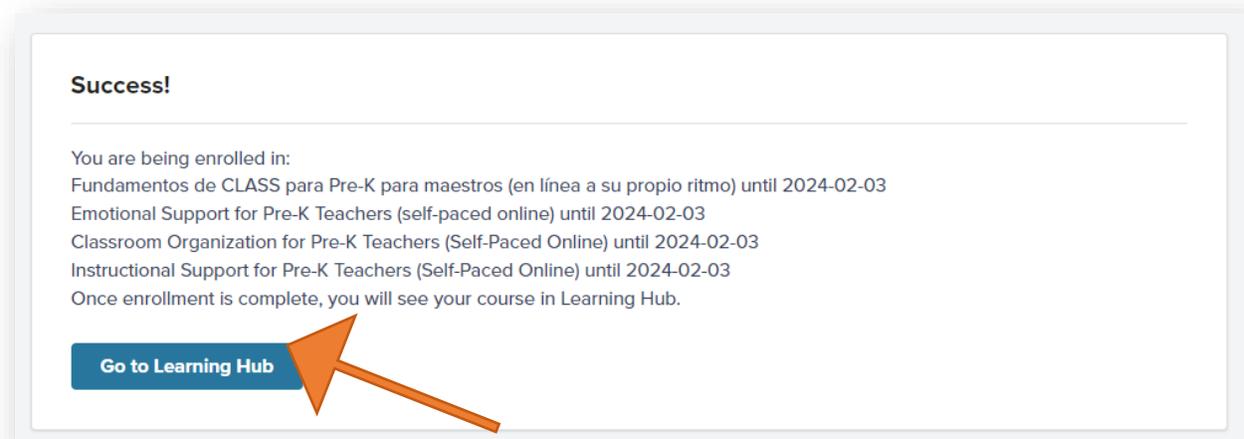
You must also complete CLASS Foundations for Teachers, which consists of the following 4 Pre-K courses:

1. A CLASS® Primer for Teachers – 3 hours
2. Emotional Support for Teachers – 6 hours
3. Classroom Organization for Teachers – 6 hours
4. Instructional Support for Teachers – 6 hours

To access the 4 Pre-K courses listed above for the CLASS Bonus, click **Activate Product Key** and enter the unique product key that was provided to you.



Once you enter the Product Key for the A CLASS® Primer for Teachers course, click on the blue **Go to Learning Hub** button



Click on the green **A Pre-K CLASS Primer for Teachers** tile to start the course



To obtain your certificate, you will need to complete each section

- Welcome to A Pre-K CLASS Primer for Teachers! – Course Introduction – 1 item
- Lessons – 4 items
- Course Conclusion – 3 items



Click on the **Emotional Support for Pre-K Teachers** tile to start the course



Emotional Support for Pre-K Teac...  
Emotional Support PK Teacher

To obtain your certificate, you will need to complete each section

- Welcome to Emotional Support for Pre-K Teachers! – Course Introduction – 1 item
- Lessons – 6 items
- Course Conclusion – 2 items



Click on the **Classroom Organization for Pre-K Teachers** tile to start the course



**Classroom Organization for Pre-K ...**  
Classroom Organization PK Te...

To obtain your certificate, you will need to complete each section

- Welcome to Classroom Organization for Pre-K Teachers! – Course Introduction – 1 item
- Lessons – 5 items
- Course Conclusion – 2 items



Click on the **Instructional Support for Pre-K Teachers** tile to start the course



To obtain your certificate, you will need to complete each section

- Welcome to Instructional for Pre-K Teachers! – Course Introduction – 1 item
- Lessons – 5 items
- Course Conclusion – 2 items



**Each of the 4 courses is self-paced so you can stop and start after you finish each section of a course.**

### Next time you log in:

- Navigate to [www.teachstone.com](http://www.teachstone.com)
- Click **Login**.



- Enter your email address and password, and click **Login**.
- From your dashboard, click on the **Learning Resources Module tile** to complete the **Pre-K Learn About courses**.
- To access the 4 **CLASS Foundations for Teachers** courses (under the Learning Hub), click on the title of the course you need to complete.
- Pick up where you left off last time you were logged in!

### If you have trouble logging in:

- Double check that your email and password are correct. Remember that you can use the forgot your password feature to reset your password if needed.