

Single Sign-On instructions for family portal users (parents)

Go to <https://familyservices.floridaearlylearning.com/> (new family portal link)

Click the “**sign up**” button in the top right-hand corner

Click “**proceed to single sign on (SSO)**” on the popup box that pops up

You should now see Florida’s Department of Education FLDOE.Org Single Sign On homepage. EXAMPLE:



Enter the following details on the right-hand side of the homepage. →

The email address entered in the below field should match the email address currently being used as the username in your family portal account.

Once you enter the required fields and press “**send verification code**”

DEL will send a code to the **email** you entered.

Enter code received from DEL, then press “**Continue**”

Your new username and password will be generated after this step.

Please provide the following details.

Email / Sign-In Name *

Send verification code

First Name *

Last Name *

Password *

Re-Enter Password *

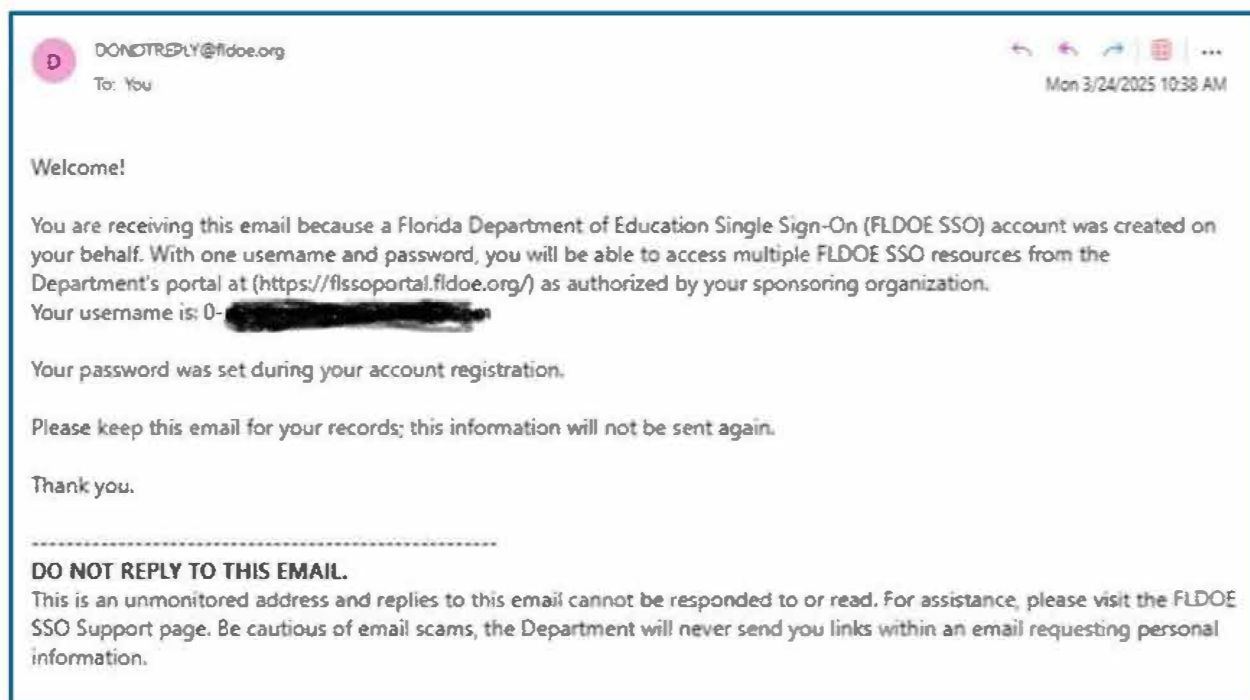
Middle Name

Suffix

Users are responsible for any activity originating from their accounts. Users shall not share their accounts and passwords. Use of an identity or password other than the user's own is prohibited. Users must conduct themselves in a responsible, safe, ethical, and legal manner while using Department information technology resources. Disruptive use of Department resources is not permitted. The Department may monitor the activity and accounts of any users. Users who violate this policy may be subject to disciplinary and/or legal action, including suspension, expulsion, dismissal, revocation of user access, or criminal prosecution by the appropriate law enforcement agency.

Continue

DEL will send you an email from a donotreply email address advising that your FLDOE SSO account was created. The email will contain your new username. Your password was set previously during your account registration. There is a link in this email that you will be advised to click that will redirect you to the new family portal login homepage. Flssportal.fldoe.org. Screenshot of email below:



Once you visit the new family portal link as a parent, you will scroll down and click “guest access”. This will direct you to the SSO login page through the FLDOE. You will select the “self-hosted” option for logging in. You will need to use your approved SSO username and password to log in. You will then be redirected to the Family Portal.

If you encounter any issues during the Division of Early Learning’s Single Sign On (SSO) registration process or have any questions, please email Service.Desk@del.fldoe.org or call the **Support Phone Number** 850-717-8600