

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition of Brevard County

TITLE: Database Consulting Services

Short description of the commodity or service desired: The objective of this is to procure a contract for a software consultant to improve the digital infrastructure, optimize workflow and enhance reporting capabilities of ELC..

CONTACT

Name: Becky Hayslip

Address: 2671 W Eau Gallie Blvd, Melbourne, FL, Suite 102

Telephone: 321-637-1800

Email: invoices@elcbrevard.org

Internal tracking number, if any:

DMS Single Source number, if applicable:

**Date posted: 07/14/2026    Time posted:**

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):  
IT Services

Requestor (division, bureau, office, individual, as appropriate):  
ELC Brevard

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):  
The consultant will consult with staff on identification, design, development and deployment of Webauthor database software solutions to create process efficiencies, improved customer service and reporting. Specifically, the consultant will:

- Develop WebAuthor modules and functionality to meet agency needs.
- Test and deploy new modules or data solutions in Webauthor.
- Lead Webauthor project management.
- Develop Webauthor report dashboards.
- Enhance existing Webauthor modules.
- Provide training and technical assistance to staff.
- Troubleshoot and resolve any technical issues that may arise.

Intended Single Source:  
Royalc Tek LLC

Price:  
\$46,800

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

We have sought out other vendors for this role and have not found a suitable alternative to assist us with developing additional WebAuthor modules and reports specifically tailored to our Coalition.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

ELC Brevard - Laura Gambino, CEO

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:**

**Mail: 2671 W Eau Gallie Blvd, Melbourne, FL, Suite 102**

**Email: [Invoices@elcbrevard.org](mailto:Invoices@elcbrevard.org)**

**Fax:**